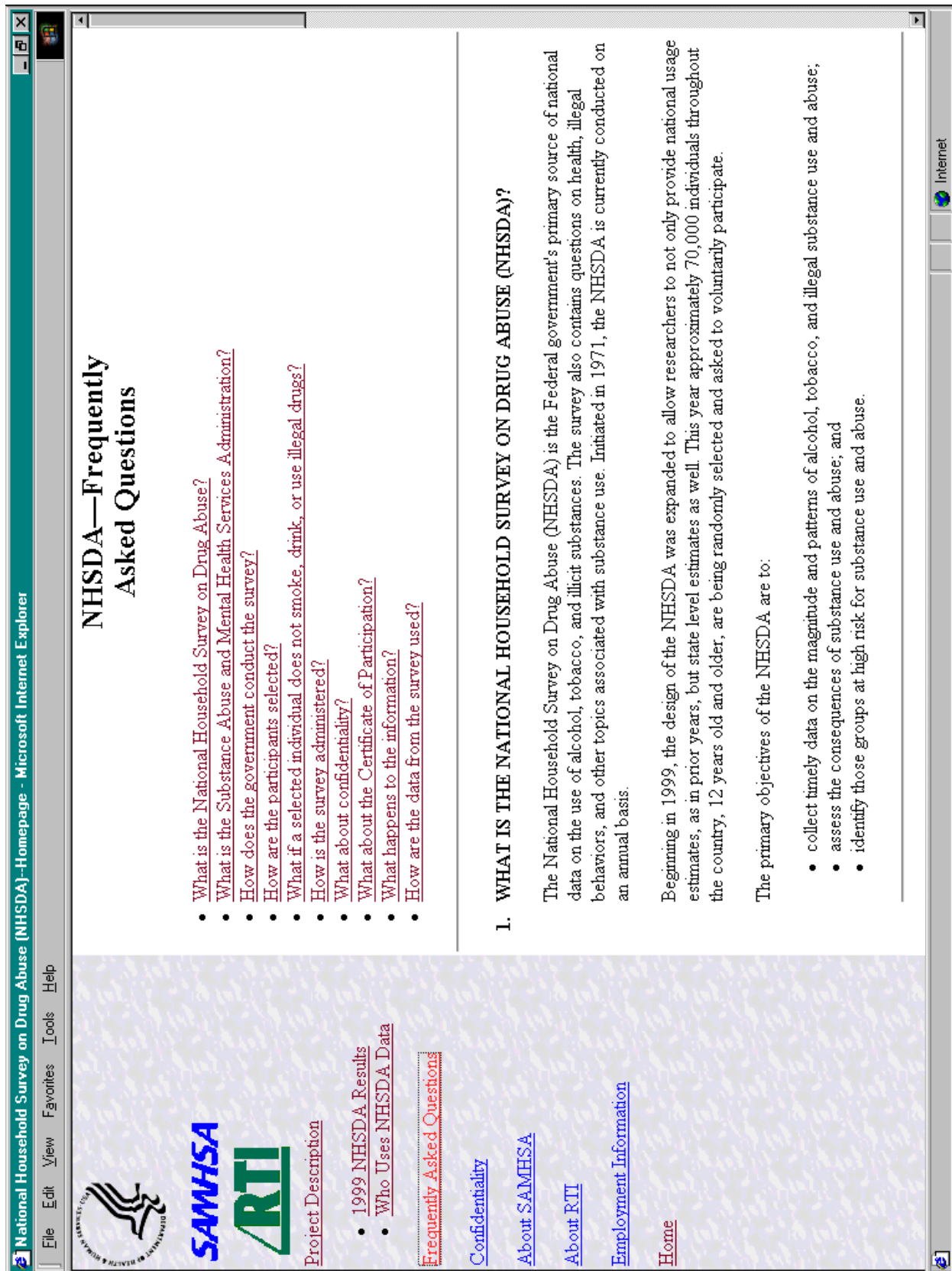
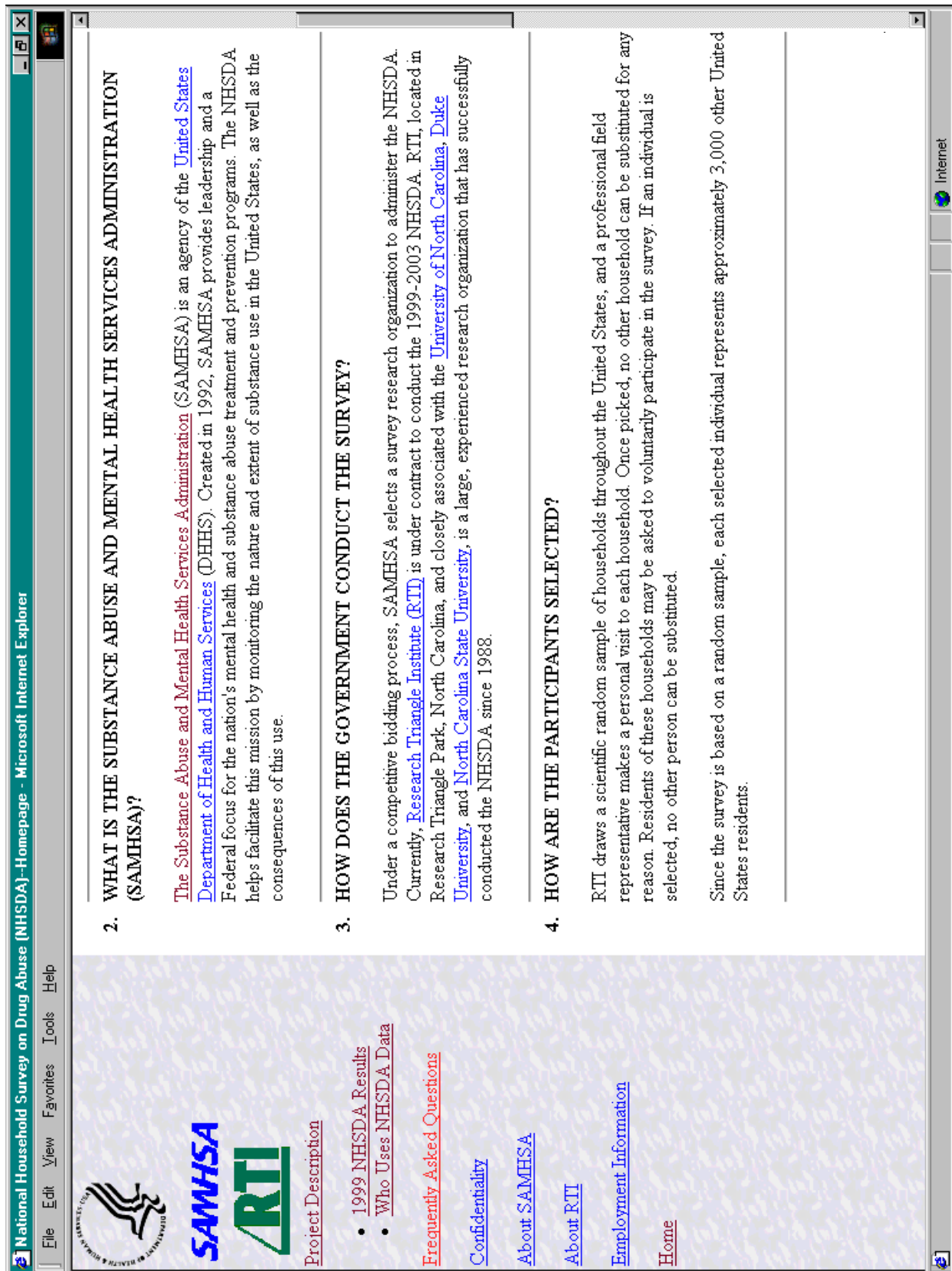


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5. WHAT IF A SELECTED INDIVIDUAL DOES NOT SMOKE, DRINK, OR USE ILLEGAL DRUGS?

In order to know the percentage of people who do use these substances, we also have to know how many people do not. Therefore, the responses of people who do not use drugs are just as important as those of people who do. A participant need not know anything about drugs to answer the questions.

6. HOW IS THE SURVEY ADMINISTERED?

NHSDA data are collected using a computerized questionnaire administered in the privacy of the participant's home by a professional field interviewer who personally visits each selected household. Most responses are answered privately by the participant, although the interviewer reads and enters the responses to some questions. The survey takes approximately one hour to complete.


7. WHAT ABOUT CONFIDENTIALITY?

Both SAMHSA and RTI are committed to assuring complete confidentiality and anonymity of responses. Our interest is only in the combination of all responses nationwide—not anyone's individual answers. Participants' names are never recorded or associated with their answers. Additionally, the confidentiality of the answers provided to the questions is protected under federal law (Section 501 of the Public Health Service Act). Answers are only used for research and analysis and cannot be used for any other purpose.

For more on "Confidentiality", click [here](#).

8. WHAT ABOUT THE CERTIFICATE OF PARTICIPATION?

Due to the importance of the study and the relevance of the subject matter, participants may be able to receive school or community service credit for their participation. Individuals who complete the questionnaire can receive a Certificate of Participation to confirm their participation in the NHSDA. It is the participant's responsibility to initiate a request for the credit. RTI has not made any advance arrangements with any school in the nation.



[Project Description](#)

- [1999 NHSDA Results](#)
- [Who Uses NHSDA Data](#)

[Frequently Asked Questions](#)

[Confidentiality](#)

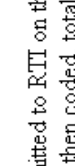
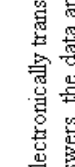
[About SAMHSA](#)

[About RTI](#)

[Employment Information](#)

[Home](#)

↑
(cont'd)

[Project Description](#)

- [1999 NHSDA Results](#)
- [Who Uses NHSDA Data](#)

[Frequently Asked Questions](#)

[Confidentiality](#)

[About SAMHSA](#)

[About RTI](#)

[Employment Information](#)

[Home](#)

9. WHAT HAPPENS TO THE INFORMATION?

Each interview datafile—identified only by a code number—is electronically transmitted to RTI on the same day the interview is conducted. Combined with all other participants' answers, the data are then coded, totaled, and turned into statistics for analysis. As a quality-control measure, participants may receive a telephone call or a letter from RTI to verify that the interviewer completed the survey with them.

10. HOW ARE THE DATA FROM THE SURVEY USED?

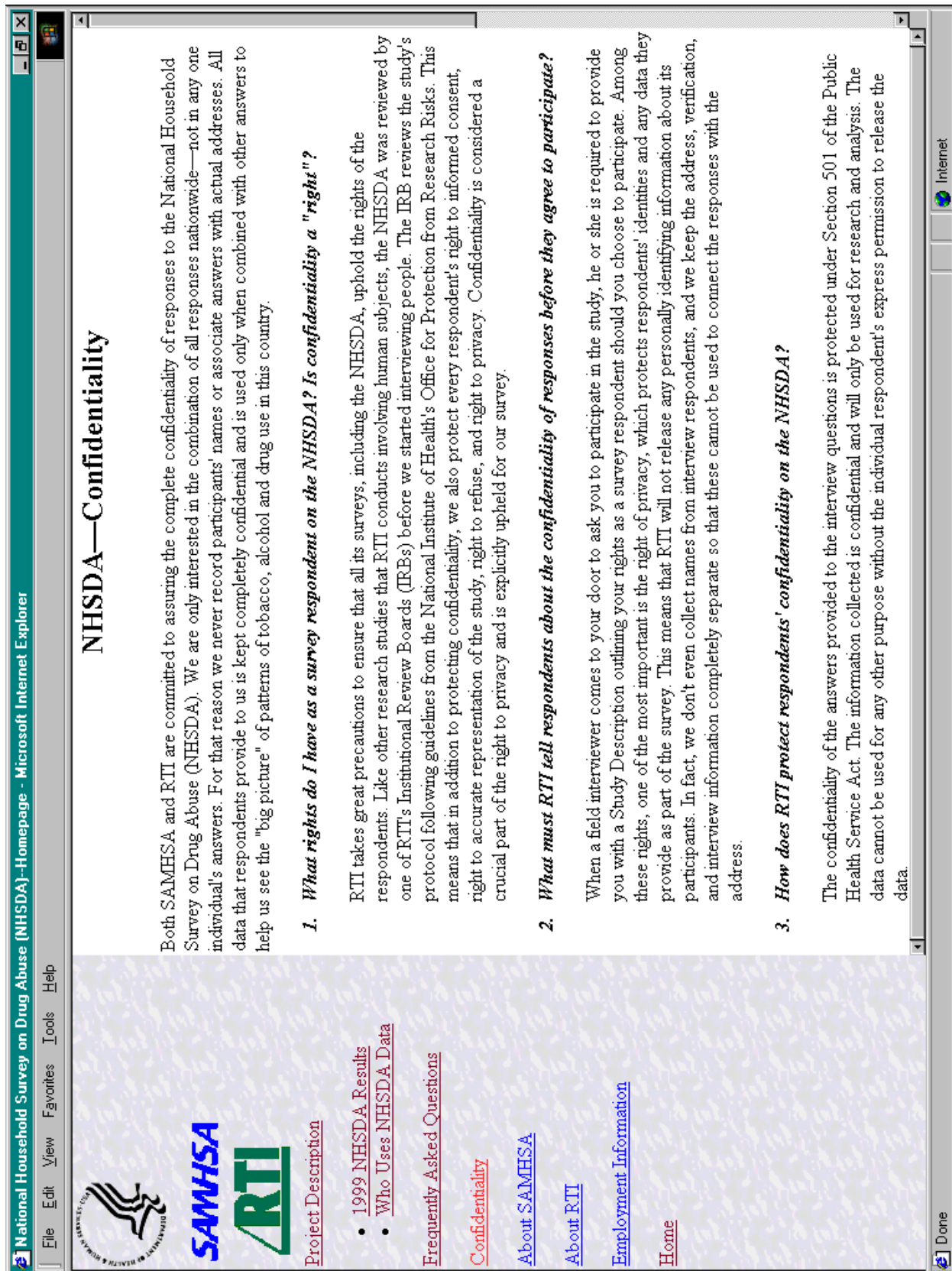
Many government agencies, private organizations, individual researchers, and the public at large use the data for a number of purposes. For example, the United States Public Health Service and state health agencies use the [data](#) to estimate the need for drug treatment facilities. Other Federal, state, and local agencies use the information to support their drug use prevention programs and to monitor drug control strategies.

For a list of who uses NHSDA data, click [here](#).

For more information, contact one of the individuals listed below.



<p><u>SAMHSA Contact</u></p> <p>Joe Gustin Assistant Project Officer DHHS/OAS/SAMHSA Parklawn Building, Room 16C-06 5600 Fishers Lane Rockville, MD 20857 e-mail: Joe.Gustin</p>	<p><u>RTI Contact</u></p> <p>Tom Virag Project Director Research Triangle Institute 3040 Cornwalis Road Hill Bldg., Room 211 Research Triangle Park, NC 27709 e-mail: Tom.Virag</p>
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National Household Survey on Drug Abuse (NHSDA) - Homepage - Microsoft Internet Explorer

File Edit View Favorites Tools Help

[Project Description](#)

- [1999 NHSDA Results](#)
- [Who Uses NHSDA Data](#)

[Frequently Asked Questions](#)

[Confidentiality](#)

[About SAMHSA](#)

[About RTI](#)

[Employment Information](#)

[Home](#)

4. Does RTI require that interviewers and other researchers sign a written statement to protect the confidentiality of data obtained from survey respondents?

We do. We require that all researchers sign a Confidentiality Agreement and all Field Interviewers sign a Data Collection Agreement. In signing these forms, each staff member personally pledges to uphold the confidentiality of all data they collect, process, or analyze. Under the Privacy Act [5 U.S.C. 552a(i)], any violation of the agreement would make the individual subject to criminal penalties. Failure to protect a respondent's confidentiality also would mean immediate termination for that staff member. RTI takes this very seriously—the Institute's reputation would be at risk if there were ever a breach of confidentiality.

5. Has anyone ever tried to obtain confidential data from the NHSDA (such as subpoenaing an individual's answers on a court case)?

No, there have been no instances of attempts to obtain any confidential data that RTI has collected in any study, including the years since RTI began collecting data for the NHSDA in 1988.

For more information, contact one of the individuals listed below.

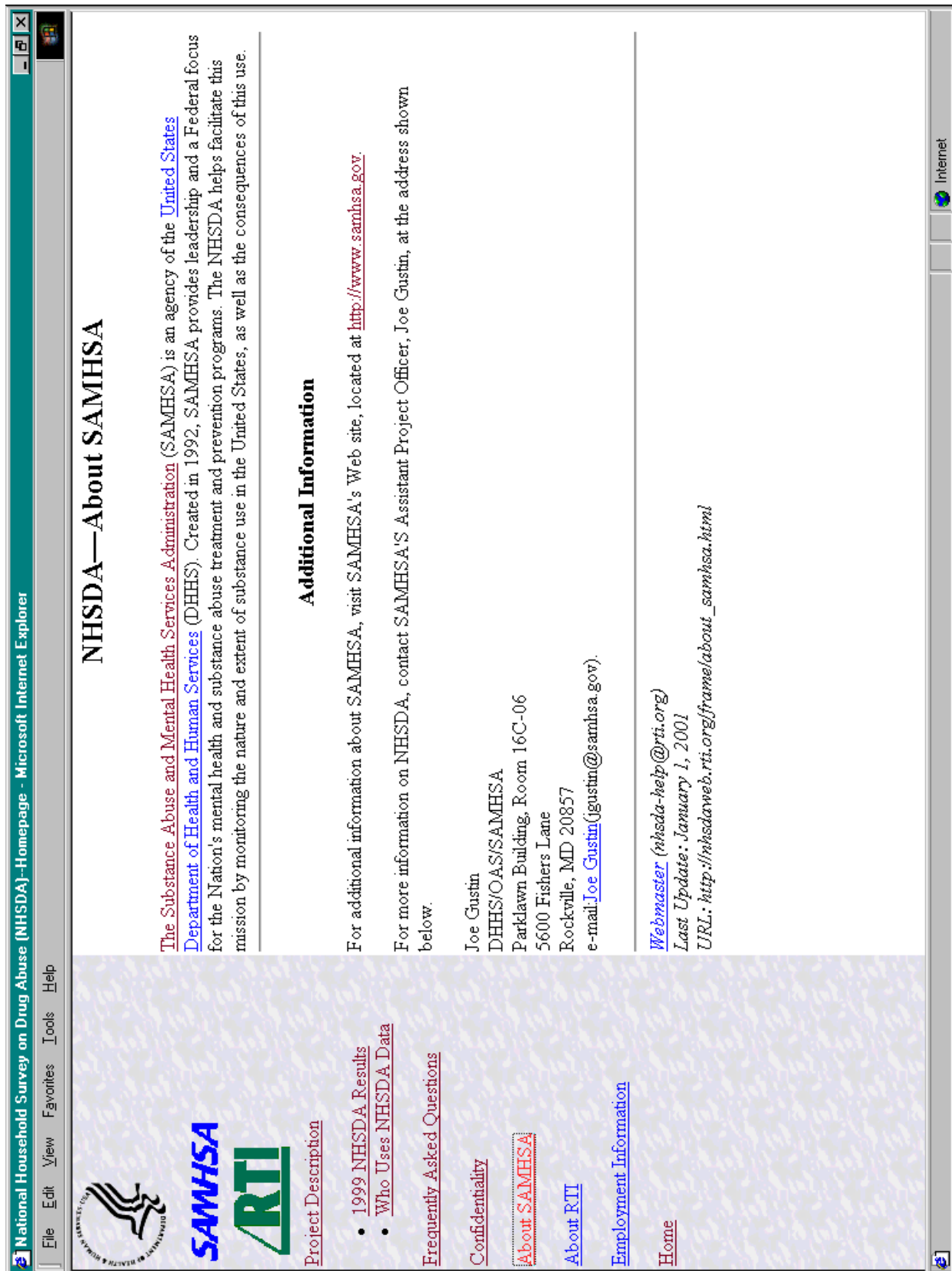
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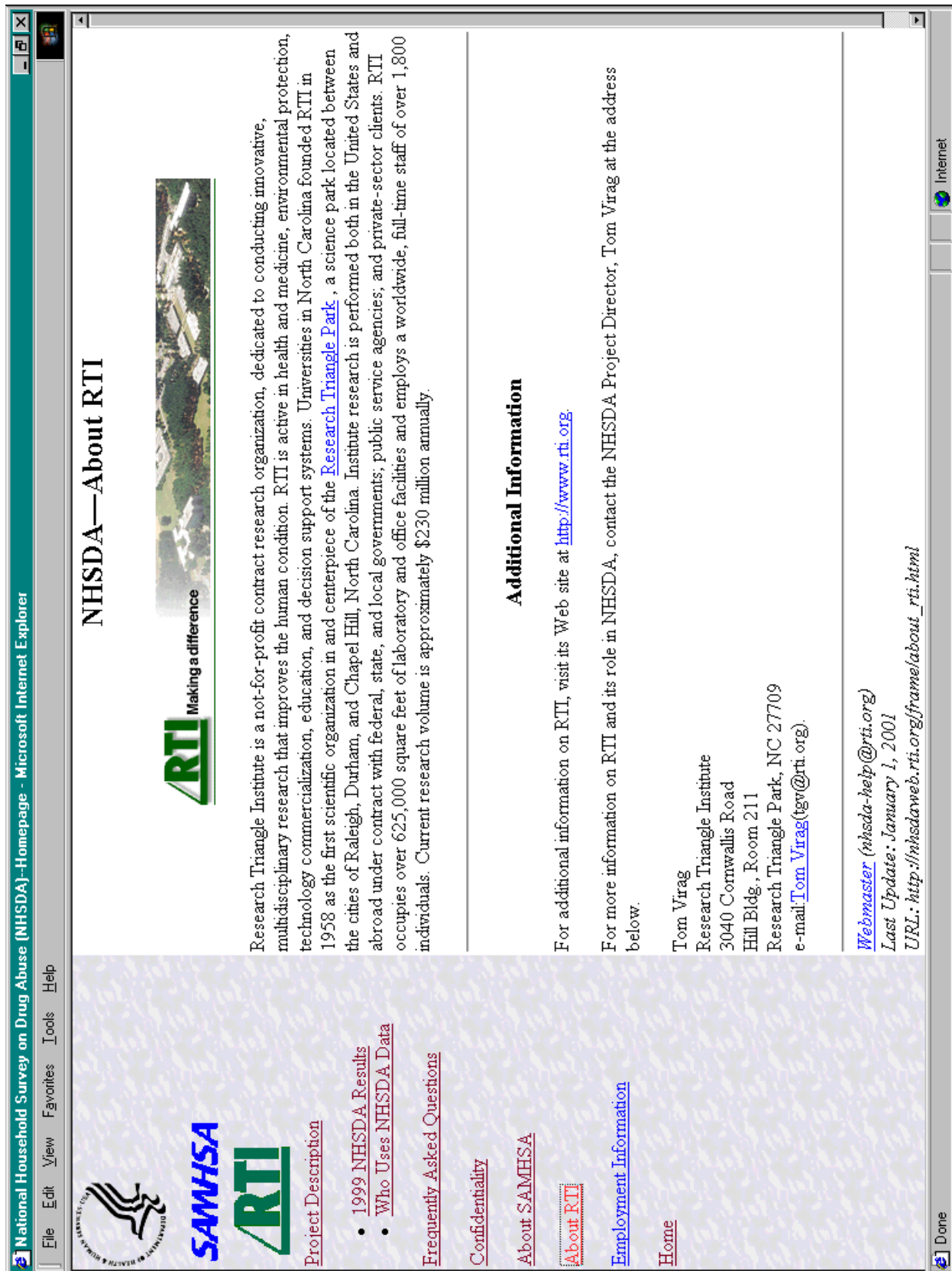
[Webmaster\(nhsda-help@rti.org\)](mailto:nhsda-help@rti.org)
 Last Update: January 1, 2001
 URL: <http://nhsdawebsite.rti.org/frame/confidentiality.html>

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NHSDA—Employment Information

A variety of opportunities exist for employment on the NHSDA.

If you are interested in survey research work (or other research positions) with Research Triangle Institute, visit the [RTI website](http://www.rti.org) (www.rti.org) to view the current job openings for Research Triangle Park, North Carolina (the NHSDA headquarters) and other RTI locations throughout the world.

If you are interested in work on the NHSDA field data collection staff dispersed throughout the nation, we welcome your interest.

- Field interviewers typically work 20-25 hours per week, contacting specific households in assigned areas to obtain participation and complete the computerized NHSDA interview with selected individuals. Opportunities for traveling assignments around the country exist to those staff who complete high quality work in a timely, cost-effective manner.
- Field supervisors are full-time employees, charged with supervising 10-18 field interviewers. Supervisors have frequent contact with interviewers, and complete considerable work on the project's state-of-the-art Web-based reporting system.

For NHSDA field staff positions, please complete the Personal Data Sheet below filling in all fields that apply to you in the correct format. Then, submit the data to Research Triangle Institute for consideration. You may be contacted by local supervisors regarding your interest and any openings in your area.

*** indicates required fields**
 *** JavaScript must be enabled on your browser to complete this form. ***

*** Please select the position(s) you are applying for:**

If you were referred to this Website by, or have been in contact with, a field supervisor, please enter that person's name here.

*** Today's Date:**

*** Social Security Number(XXX-XX-XXXX):**

Name:

* Last Name

* First Name Middle Initials


Mailing Address:


* Street Address
 (include your apartment number)

A. Contact Data

[National Household Survey on Drug Abuse \(NHSDA\) - Homepage](#) [Microsoft Internet Explorer](#)

[File](#) [Edit](#) [View](#) [Favorites](#) [Tools](#) [Help](#)

 **SAMHSA**

 **RTI**

[Protect Description](#)

- [1999 NHSDA Results](#)
- [Who Uses NHSDA Data](#)

[Frequently Asked Questions](#)

[Confidentiality](#)

[About SAMHSA](#)

[About RTI](#)

[Employment Information](#)

[Home](#)

[National Household Survey on Drug Abuse \(NHSDA\) - Homepage](#) - Microsoft Internet Explorer

[File](#) [Edit](#) [View](#) [Favorites](#) [Tools](#) [Help](#)



SAMHSA

RTI

[Protect Description](#)

- [1999 NHSDA Results](#)
- [Who Uses NHSDA Data](#)

[Frequently Asked Questions](#)

[Confidentiality](#)

[About SAMHSA](#)

[About RTI](#)

[Employment Information](#)

[Home](#)

* City * State Choose one

* Zip Code * Country

Federal Express Address (if different from above):
 Street Address [Same as above]
(include your apartment number)

City [Same as above] State [Same as above]

Zip Code [Same as above] County [Same as above]

* Home Telephone Number('xxx xxx-xxxx'):

Other Telephone Number('xxx xxx-xxxx'):

Fax Number('xxx xxx-xxxx'):

E-mail address:

* Name and Telephone Number('xxx xxx-xxxx') of person to contact, in case of emergency:

B. Education
 * Highest Educational Level Attained: Choose one



C. Skills
 * Would you be able to conduct an interview in Spanish? ☐ yes ☐ no
 * Would you be able to conduct an interview in any other foreign language(s)?
☐ yes ☐ no
 If yes, please specify the language(s):

* Have you ever worked as a supervisor managing other personnel?
☐ yes ☐ no
 If yes, what is the maximum number of personnel you supervised:

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National Household Survey on Drug Abuse (NHSDA) - Homepage - Microsoft Internet Explorer

File Edit View Favorites Tools Help

[Project Description](#)

- [1999 NHSDA Results](#)
- [Who Uses NHSDA Data](#)

[Frequently Asked Questions](#)

[Confidentiality](#)

[About SAMHSA](#)

[About RTI](#)

[Employment Information](#)

[Home](#)

If yes, what is the maximum number of personnel you supervised:

On how many studies have you supervised:

D. Experience

*** How many years have you been doing survey interviewing?**
 C Never C Up to 1 C 1-2 C 2-5 C 5-10 C 10+

In which of the following are you experienced as a data collector or field staff supervisor?

A. Household surveys--face to face interviews:

B. Institution-BASED surveys(i.e., nursing homes, hospitals, clinics, schools, etc.):

C. Medical record/death certificate abstractions:

D. Other record abstractions:

E. Listing area segments:

F. Computer-Assisted Personal Interviewing:

G. CATI or other telephone interviewing:

H. Surveys using household or personal environmental monitoring devices:

I. Physical measurements/specimen collections:

J. Field reporting with a microcomputer:

K. Communicating with field staff or central office staff by electronic mail:

L. Use of web-based data collection or information management systems:

M. Use of internet:

*** Have you ever worked for Research Triangle Institute?** C yes C no
 If YES, indicate the year last worked, the project number or name (or description), and your supervisor's name.




Year Project Name

Supervisor

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(cont'd)

National Household Survey on Drug Abuse (NHSDA) - Homepage - Microsoft Internet Explorer

File Edit View Favorites Tools Help

[Project Description](#)

- [1999 NHSDA Results](#)
- [Who Uses NHSDA Data](#)

[Frequently Asked Questions](#)

[Confidentiality](#)

[About SAMHSA](#)

[About RTI](#)

[Employment Information](#)

[Home](#)

E. References

Supply the following information for up to three employment references.

- * Employer Name

* City

* State

* Position

* Supervisor

* Phone Number ('xxx xxx-xxxx + extension')

* Date last worked for employer ('mm/dd/yyyy')

(if you are presently employed, please enter today's date.)
- Employer Name

City

State

Position

Supervisor

Phone Number ('xxx xxx-xxxx' + extension)

Date last worked for employer ('mm/dd/yyyy')

(if you are presently employed, please enter today's date.)
- Employer Name

City

State



Position

Supervisor

↑
(cont'd)

Microsoft Internet Explorer - National Household Survey on Drug Abuse (NHSDA) - Homepage

File Edit View Favorites Tools Help

[Project Description](#)

- [1999 NHSDA Results](#)
- [Who Uses NHSDA Data](#)

[Frequently Asked Questions](#)

[Confidentiality](#)

[About SAMHSA](#)

[About RTI](#)

[Employment Information](#)

[Home](#)

Phone Number ('xxx xxx-xxxx + extension')

Date last worked for employer ('mm/dd/yyyy')

(If you are presently employed, please enter today's date.)

F. Comments

Please include any other job-related information or comments you wish to make.

G. Certification

I hereby certify that all the information provided on this Personal Data Sheet is true and agree that any willful misstatement or omission may be cause for dismissal, if employed. I authorize Research Triangle Institute, as the sponsoring organization, to contact all sources necessary to verify this information.

By entering my name in the "Signature" box and submitting this information, I agree to the terms stated above.

* Signature:

Once you are SURE that you have completed all fields pertaining to you, click submit ONCE and wait.

[Webmaster \(nhsda-help@rti.org\)](mailto:nhsda-help@rti.org)

Last Update: January 1, 2001

URL: <http://nhsdaweb.rti.org/nhsda.cfm>

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